

Subj: **Bolivia Matching Grant Application**
Date: 3/3/2005 7:18:00 P.M. Central Standard Time
From: Galanski_St Stanley@emc.com
To: VissettSun@aol.com, suzihowe@academicplanet.com

Attached, please find the Matching Grant Application, expanding on the successful work to last year's Integrated Health Project in Aramasi, Bolivia. I talked with the Tunari Rotary Club representatives this afternoon, and they confirmed their commitment to this new grant effort. They have this same (word) file in their hands and will be sending me the required Letter of Endorsement (Section 2) and Presidential Signatures (Section 10). The project costs (Section 6) are preliminary and will be updated once I receive the final quotations (for supplies and labor) this weekend.

As I will be on vacation with the family, starting this Saturday, my goal is to **have you two sign this document at Monday's SCR Meeting (3/14)**. Suzie, I believe you will have to sign Section 11 (note, John Chimenti has already reviewed it and given it his initial approval).

If you have any questions, please do not hesitate to contact me, as I will be reading email every evening next week, when I get off the slopes.

Thanks for your support.

Yours in Rotary,

Stan Galanski

Partner Manager

Aerospace & Defense Systems Integrators

EMC Federal Systems

281.482.5175 (Home Office)

713.301.0721 (Mobile)

281.996.1721 (Fax)

galanski_stan@emc.com

EMC²

where information lives

Date/Time: Mar. 7. 2005 1:10PM

File No. Mode	Destination	Pg(s)	Result	Page Not S
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Reason for error
E.1) Hang up or line fail
E.3) No answer
E.2) Busy
E.4) No facsimile connection

Signature	Rotary Club of
5890	Space Center

"By signing below, our club/district accepts primary reporting responsibility."

Although both parties are responsible for completing progress and final reports, the Trustees require that our partner take primary responsibility for submitting the reports to TRF.

By signing below, our club/district accepts primary reporting responsibility."

District Grants Sub-Committee Chair Signature	District
5890	

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete and meets all TRF guidelines."

The Trustees strongly suggest that the district grants subcommittee chair from either the host or international district certify the application as complete. If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.

On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete and meets all TRF guidelines."

By signing below, our club/district accepts primary reporting responsibility."

Date	3/6/2005
Signature	[Signature]
District #	5890
Rotary Club of	Space Center
Title	President
Name	President
Club President (if club-sponsored)	<input type="checkbox"/>
District Grants Sub-Committee Chair (if district-sponsored)	<input type="checkbox"/>
Club President (if club-sponsored)	<input type="checkbox"/>
District Grants Sub-Committee Chair (if district-sponsored)	<input type="checkbox"/>
Visitor Sign	
Name	
Title	
Rotary Club of	Space Center
District #	5890
Signature	[Signature]
Date	3/6/2005

HOST PARTNER

INTERMEDIATE PARTNER

We understand that if our club/district or our partner club/district has overdue progress or final reports for any previously awarded Matching Grants, this application will be returned to the host partner.

We will ensure all cash contributions (as detailed in Item 5) will be forwarded to TRF after Trustee approval of a Matching Grant.

This application meets all Matching Grant criteria as stated in The Guide to Humanitarian Grants (144-123).

All information contained in this application is true and accurate, to the best of our knowledge.

By signing below, we are agreeing to the following:

Further, we may either sign this page or submit a separate letter of commitment.

All Rotary Clubs or districts involved in this project are responsible to the Rotary Foundation (TRF) for the conduct of the project and reporting on it. The partners' signatures confirm that they understand and accept responsibility for the project.

By signing below, we are agreeing to the following:

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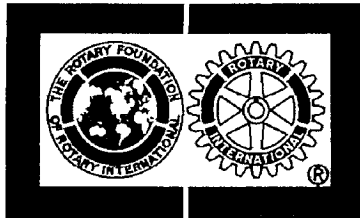
By signing below, we are agreeing to the following:

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The Rotary Foundation (TRF) Major Matching Grants Application

For grant requests of US\$ 2,001 to US\$ 150,000

Rotarians may use this application and attach additional pages as needed or may answer the questions below on blank paper, on the condition that the answers follow the same order as the application. Rotarians using the electronic version of the application will find that table cells expand automatically as information is added. *Incomplete applications will be returned to the primary host partner with a brief explanation. See The Guide to Humanitarian Grants (144-EN) for instructions and eligibility and program requirements.*

Note: Applications for low-cost shelter and revolving loan projects and grant requests of US\$25,001 or more have additional requirements. See **The Guide to Humanitarian Grants (144-EN)**, www.rotary.org, or contact TRF staff for more information.

1. PROJECT DESCRIPTION

1. What is the purpose of this project? Provide a brief description.

This is a follow-on project to MG 51329. A portion of MG 51329 was to provide the resources, tools, and education to help the people in Aramasi (an Andean village) to grow their first crops of fruits and vegetables. Poor health and malnutrition was rampant in this area since the main food group these villagers survived on was carbohydrates (corn and rice). MG 51329 was successful insofar as Aramasi was able to produce their first healthy crops of vegetables and root fruit trees in November 2004, for 10 homes and one Montessori School garden.

This follow-on project is fully scoped to take the benefits and results of this pilot effort and expand it so the remaining 60-70 village homes could have a) their own gardens and b) a second water reservoir to help sustain adequate water distribution and irrigation flow.

2. How will it meet the needs of the community?

The Doctor and Nurse, with the Amistad Mission (an NGO who conducted the early study indicating this community was suffering from poor nutrition and water availability) have concluded that

a) the first crops from the investment of MG 51329 have helped improve the mental and physical health of the selected recipients, and

b) there is a major commitment, from all the remaining villagers, to help expand this agricultural benefit to the rest of the community.

These poorest of farmers have agreed to help build or buy their own garden pylons to indicate they are making their own investment (along with Rotary's) in helping expand this project to all the residents of Aramasi.

Note: Civil Engineering surveyors have already visited the village and scoped the work to tap a nearby Spring and distribute the water and "drip" irrigate the first set of gardens established by MG51329. This \$7,500 effort is being covered by a cash donation from three (3) participating Rotary Clubs (Vienna, VA - Friendswood, TX – Wintertur, Switzerland). The same Civil Engineering firm has also priced the work to expand this water distribution and irrigation system so that the entire village will have a sustained water supply for the future vegetable and fruit gardens (requested in this grant).

3. How will the host and international partners communicate and work together to implement this project? Please provide specific examples of activities.

Because this is a follow-on project to MG 51329, the host partners (Space Center, and Friendswood Rotary Clubs, and associated District Governors) and international partners (Tunari Rotary Club of Bolivia) already have a good working relationship, i.e., communications of project definition, deposit and distribution of funds, and closing reports on past projects. Vienna (Virginia) Rotary Club is new to this partnership, but is bound by

- a) Its present cash investment to help provide adequate water resources to existing vegetable and fruit gardens, and
- b) Its strong relationship with Space Center Rotary.

As with MG 51329, a Non-Government Organization (NGO), known as Amistad Mission, is well established in the Aramasi area (supplying medical and educational services) and has close ties to both Space Center and the Tunari Rotary Clubs. This relationship has helped previous RI MGs (15936 and 51329) and IGs (51105) prove successful.

2. COOPERATING ORGANIZATIONS

Provide the name of the organisation below.

Attach a letter of participation from that organisation that specifically states its responsibilities, how it will interact with Rotarians in this project, and the organisation's agreement to cooperate in any financial review of activities connected with the project.

Attach a letter of endorsement of the organisation from the Rotarians in the project country.

Name of organisation	Amistad Mission
Is the letter of participation from the organisations attached (Yes / No)	Yes
Is the letter from the project country Rotarians attached (Yes / No)	Yes

3. RELATIONSHIP TO OTHER RI OR TRF PROJECTS (OPTIONAL)

Is this project related to, or has it resulted from, other Rotary International or TRF projects? (Yes / No): YES

If so, please identify those projects.

Program	Individual's Name and/or Project #	Program	Individual's Name and/or Project #
WCS Projects Exchange		Group Study Exchange	
Individual Grant	Stan and Susan Galanski Project # 51105	Ambassadorial Scholarships	
3-H Grant		District Simplified Grant	
Matching Grant	MG 15936 - (Space Center, Friendswood, Wintertur Clubs) MG 51329 - (Space Center, Friendswood, Wintertur Clubs)	Other:	

Could this project benefit from an international volunteer? (Yes / No)	Yes
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4. PRIMARY HOST PARTNER IN THE PROJECT COUNTRY

List the club or district in the project country that assumes joint responsibility for the project.

Rotary Club of	Tunari	Club ID #	
District	4690	Country	Bolivia

Project Committee: A committee of at least two Rotarians must be established by the primary host partner to oversee the project for its duration, even if the project continues into another Rotary Year.

Primary Contact (must be a member of the above club/district)		Additional Contact	
Name	Tim Johnson	Name	Homer Thornton
Member ID #		Member ID #	
Rotary Club of	Tunari	Rotary Club of	Tunari
District	4690	District	4690
Position/title	International Chairperson	Position/title	Treasurer
E-mail	tim@bolivia.com	E-mail	rusty_firestone@bo.net
Street address	Casilla 953 Zenon Salinas E0939	Street address	
City / state / postal code	Cochabamba Bolivia	City / state / postal code	
Country	Bolivia	Country	Bolivia
Home Tel	591.4.448.6554	Home Tel	

Fax	591.4.448.6347 or 591.4.448-5246	Fax	281.333.1461
Cellular	713.301.0721	Cellular	

5. PRIMARY INTERNATIONAL PARTNER OUTSIDE THE PROJECT COUNTRY

List the club or district *outside the project country* that assumes joint responsibility for the project.

Rotary Club of	Space Center	Club ID #	
District	5890	Country	USA

Project Committee: A committee of at least two Rotarians must be established by the primary host partner to oversee the project for its duration, even if the project continues into another Rotary Year.

Primary Contact (must be a member of the above club/district)		Additional Contact	
Name	Stan Galanski	Name	J.B. Fox
Member ID #		Member ID #	
Rotary Club of	Space Center	Rotary Club of	Space Center
District	5890	District	5890
Position/title	International Committee	Position/title	Vice President
E-mail	Galanski_stan@emc.com	E-mail	W5hir@ghg.net
Street address	1218 Bob White Drive	Street address	1502 Saxony Lane
City / state / postal code	Friendswood, Texas 77546	City / state / postal code	Nassau Bay, Texas 77058-3442
Country	USA	Country	USA
Home Tel	281.992.3265	Home Tel	281.333.4460
Office Tel	713.301.0721	Office Tel	281.333.4460
Fax	281.996.1721	Fax	281.333.1461
Cellular	713.301.0721	Cellular	J.B. Fox

6. PROJECT BUDGET

Include a complete itemised budget for the project and indicate which currency is used. Please answer the questions provided about purchase of equipment, materials, or supplies. Use separate pages if necessary. **Pro forma invoices, supplier price quotes, and/or other cost documentation may be required upon request.**

Items to be purchased	Name of supplier	Cost
Seeds, shovels, fertilizer, stakes, etc.	Amistad Mission	11,040 USD
Piping, Pumps, irrigation valves, etc.	Optimiza	3,720 USD
Water (Reservoir) Tank	Optimiza	7,240 USD
Total (identify currency)		\$22,000 USD
Exchange rate used		
US\$ Equivalent		\$22,000 USD
Note: To calculate the total automatically, place your cursor on the cell, click on Table, then Formula, then OK.		

7. PURCHASE OF EQUIPMENT

- Who will own equipment and maintain, operate, and secure items purchased with grant funds? (Equipment cannot be owned by a Rotary Club or Rotarian)

Amistad Mission

- Is software necessary to operate any budget items? If so, has software been provided?

No

- Will training in use and maintenance of technical equipment be provided?

Yes

- If budget items will be shipped, have arrangements been made for customs clearance?

All procurements will be "in country".

8. PROPOSED FINANCING

If *SHARE* District Designated Funds (DDF) are part of the funding for this Major Matching Grant, either attach a letter(s) from the district **Rotary Foundation committee (DRFC) chair(s)** authorizing the use of those funds and specifying the amount *or* have the DRFC chair(s) authorize the use of the *SHARE* funds by signing below. **Only the chair, on behalf of the DRFC, can authorize the use of *SHARE* DDF. Please list all financing and indicate *cash* or *SHARE* (DDF) amounts.**

Rotary Club / District		US\$ Amount Contributing	Cash /DDF	DRFC Chair Authorization
Rotary Club of	Space Center	\$5,000	Cash	
Rotary Club of	Vienna	\$1,000	Cash	
Rotary Club of	Friendswood	\$2,000	Cash	
District # 5890		\$5,000	DDF	
District # 5910		\$0	DDF	
Sub-total		\$13,000		
Amount requested from TRF		\$9,000		
Additional funding from other sources		\$0		
TOTAL		\$22,000		(Must be equal to budget)
Note: To calculate the subtotal and total automatically, place your cursor in the correct cell, click on Table, then Formula, then OK.				

9. COMMUNITY NEEDS ASSESSMENT (FOR GRANT REQUESTS OF US\$25 001 TO US\$ 150 000)

If your grant request is for US\$ 25 001 or more, a community needs assessment must be included. This assessment should demonstrate how the proposed project:

- Is viable and can be maintained by the benefiting community after grant funding has been fully expended
- Involves the benefiting community, including its ownership of the project

Please refer to *The Guide to Humanitarian Grants (144-EN)* for additional information.

Community needs assessment attached (Yes / No)	No
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10. PARTNERSHIP AUTHORIZATION

All Rotary Clubs or districts involved in this project are responsible to The Rotary Foundation (TRF) for the conduct of the project and reporting on it. The partners' signatures confirm that they understand and accept responsibility for the project. Partners may either sign this page or submit a separate letter of commitment.

By signing below, we are agreeing to the following:

- All information contained in this application is true and accurate, to the best of our knowledge.
- This application meets all Matching Grant criteria as stated in *The Guide to Humanitarian Grants (144-EN)*.
- We will ensure all cash contributions (as detailed in item 8) will be forwarded to TRF **after** Trustee approval of a Matching Grant.
- We understand that if our club/district or our partner club/ district has overdue progress or final reports for any previously awarded Matching Grants, this application will be returned to the host partner.

HOST PARTNER		INTERNATIONAL PARTNER	
<input type="checkbox"/>	Club President (if club-sponsored)	<input type="checkbox"/>	Club President (if club-sponsored)
<input type="checkbox"/>	District Grants Subcommittee Chair (if district-sponsored)	<input type="checkbox"/>	District Grants Subcommittee Chair (if district-sponsored)
Name		Name	Vissett Sun
Title	President	Title	President
Rotary Club of	Space Center	Rotary Club of	Space Center
District #	5890	District	5890
Signature		Signature	
Date	3/04/2005	Date	3/04/2005

11. DISTRICT GRANTS SUBCOMMITTEE CHAIR CERTIFICATION

The Trustees strongly suggest that the district grants subcommittee chair from either the host or international district certify the application as complete. *If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.*

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete and meets all TRF guidelines."

	5890
District Grants Sub-Committee Chair Signature	District

12. REPORTS

Although *both* partners are responsible for completing progress and final reports, the Trustees require that one partner take primary responsibility for submitting the reports to TRF.

"By signing below, our club/district accepts primary reporting responsibility."

	Space Center	5890
Signature	Rotary Club of	District

13. COMPLETION CHECKLIST

Before submitting your Major Matching Grants Application, please take a moment to review this checklist. If you have any questions or concerns, please contact TRF staff (see below).

- ☐ Are there written sponsorship confirmations from the club president(s)/district leadership who will be in office during the year of the funding request?
- ☐ Does the project meet all grant policies and guidelines (see *The Guide to Humanitarian Grants* (144-EN) or the RI Web site at www.rotary.org)? Does the project description clearly state how the project will assist those in need?
- ☐ Have both the host and the international partner created committees to oversee the project? Are these individuals correctly listed on the application?
- ☐ Have the responsibilities of the project country partner and international partner been outlined? Do they meet the requirements of a Matching Grant project?
- ☐ Are there written commitments (or signatures on section 10 of the application) from each primary project partner? If SHARE District Designated Funds (DDF) are used, the current district Rotary Foundation committee chair must provide a written confirmation authorizing use of DDF (or signature on section 8 of the application).
- ☐ Is a co-operating organization involved? If so, are there letters from 1) the organization, specifically stating its responsibilities, how it will work with Rotarians, and its agreement to co-operate with any financial review of the project; and 2) the primary host partner, indicating that it has knowledge of the organization and endorses the co-operative effort?
- ☐ Is your project to build low-cost shelters? If yes, is a Low-Cost Shelter Agreement attached together with the other required documentation?
- ☐ Does the project involve a revolving loan? If so, is appropriate documentation included?
- ☐ If your grant request is for US\$ 25 001 or more, is a community needs assessment attached.
- ☐ Has the district grants subcommittee chair certified your application as complete (see section 11 of the application)?

Have you made copies of all documents for your files prior to submitting them to TRF?

Note: You will receive a file number when the application is received at RI Headquarters. This does not indicate that the grant has been approved. You will receive an announcement packet if the Trustees approve your completed application. **The project cannot be started until the Matching Grant application has been approved by The Rotary Foundation Trustees.**

Send the completed application and all attachments to:

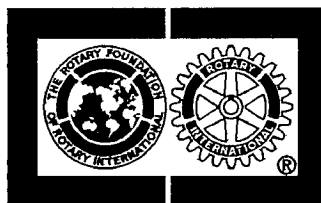
E-mail: grants@rotaryintl.org

OR

Fax: (847) 328 8554

OR

Matching Grants
The Rotary Foundation
One Rotary Centre
1560 Sherman Avenue
Evanston, IL 60201-3698 USA
Telephone: (847) 866 3000



Subj: **Closing Report for MG 51329 - Intergrated Health Project in the V illage of Aramasi**
 Date: 3/13/2005 10:01:56 P.M. Central Standard Time
 From: Galanski_St Stanley@emc.com
 To: romeroe@rotaryintl.org
 CC: rusty_firestone@bo.net, tim@bolivia.com, VissettSun@aol.com

It has been over a year since we last corresponded on **Matching Grant 51329**, as it was January 2004 that we received RI approval for this Matching Grant and you sent me a congratulatory letter and various forms to fill out and mail back. Well, this past November 2004, the project was completed successfully ahead of time. The Host Cosponsor, Tunari Rotary Club, submitted a detailed report (to me) outlining all financial expenditures and pictures of the project. With my having visited the project site during the year (and representing the International Cosponsor Club – Space Center), I recently completed the **RI Matching Grant Closing Report Form ...** as planned for in the original MG Application. Due to my intense work and travel schedule I have been a bit delinquent in getting all this documentation to you. Hence, I am FedExing a package (including this report in a spiral binder) to your attention at TRF Headquarters on Sherman Avenue (**to arrive on Tuesday, 15 March**).

The timing of this report's arrival, being logged, and eventual approved receipt, is important as a follow-on Matching Grant submittal for the 2004-2005 Fiscal Year is being signed off (at the District Level) this week and will be forwarded to TRF for consideration by the end of the month (31 March). It is our hope that this new Matching Grant will not be held up by any records indicating a delinquent closure on MG 51329. Both the Tunari and Space Center Rotary Clubs have worked long hours to make sure all the required documentation (and then some) is being supplied to meet TRF's requirements for closure.

I realize that:

- a) There are a lot of MGs in limbo right now, requiring your attention, and that
- b) Closure of MGs takes time to process,

but I wanted you to be aware of what will be arriving on your doorstep soon, and that if there are any questions on your part, that you will forward them to me soonest, so that I may eliminate any obstacles downstream (impacting our next MG's approval request).

As always, we am most appreciative of your support, and look forward to working with you again on another Bolivian Service Project.

Yours in Rotary,

Stan Galanski

Partner Manager

Aerospace & Defense Systems Integrators

EMC Federal Systems

281.482.5175 (Home Office)

713.301.0721 (Mobile)

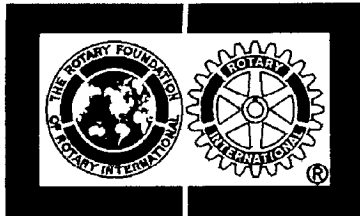
281.996.1721 (Fax)

galanski_stanley@emc.com

EMC²

where information lives

Monday, March 14, 2005 America Online: VissettSun



The Rotary Foundation (TRF) Major Matching Grants Application

For grant requests of US\$ 2,001 to US\$ 150,000

Rotarians may use this application and attach additional pages as needed or may answer the questions below on blank paper, on the condition that the answers follow the same order as the application. Rotarians using the electronic version of the application will find that table cells expand automatically as information is added. *Incomplete applications will be returned to the primary host partner with a brief explanation. See The Guide to Humanitarian Grants (144-EN) for instructions and eligibility and program requirements.*

Note: Applications for low-cost shelter and revolving loan projects and grant requests of US\$25,001 or more have additional requirements. See **The Guide to Humanitarian Grants (144-EN)**, www.rotary.org, or contact TRF staff for more information.

1. PROJECT DESCRIPTION

1. What is the purpose of this project? Provide a brief description.

This is a follow-on project to MG 51329. A portion of MG 51329 was to provide the resources, tools, and education to help the people in Aramasi (an Andean village) to grow their first crops of fruits and vegetables. Poor health and malnutrition was rampant in this area since the main food group these villagers survived on was carbohydrates (corn and rice). MG 51329 was successful insofar as Aramasi was able to produce their first healthy crops of vegetables and root fruit trees in November 2004, for 10 homes and one Montessori School garden.

This follow-on project is fully scoped to take the benefits and results of this pilot effort and expand it so the remaining 60-70 village homes could have a) their own gardens and b) a second water reservoir to help sustain adequate water distribution and irrigation flow.

2. How will it meet the needs of the community?

The Doctor and Nurse, with the Amistad Mission (an NGO who conducted the early study indicating this community was suffering from poor nutrition and water availability) have concluded that

- a) the first crops from the investment of MG 51329 have helped improve the mental and physical health of the selected recipients, and
- b) there is a major commitment, from all the remaining villagers, to help expand this agricultural benefit to the rest of the community.

These poorest of farmers have agreed to help build or buy their own garden pylons to indicate they are making their own investment (along with Rotary's) in helping expand this project to all the residents of Aramasi.

Note: Civil Engineering surveyors have already visited the village and scoped the work to tap a nearby Spring and distribute the water and "drip" irrigate the first set of gardens established by MG51329. This \$7,500 effort is being covered by a cash donation from three (3) participating Rotary Clubs (Vienna, VA - Friendswood, TX - Wintertur, Switzerland). The same Civil Engineering firm has also priced the work to expand this water distribution and irrigation system so that the entire village will have a sustained water supply for the future vegetable and fruit gardens (requested in this grant).

3. How will the host and international partners communicate and work together to implement this project? Please provide specific examples of activities.

Because this is a follow-on project to MG 51329, the host partner (Tunari Rotary Club) and international partners (Space Center, Friendswood, and Wintertur Rotary Clubs, and associated District Governors) already have a good working relationship, i.e., communications of project definition, deposit and distribution of funds, and closing reports on past projects. Vienna (Virginia) Rotary Club is new to this partnership, but is bound by

- a) Its present cash investment to help provide adequate water resources to existing vegetable and fruit gardens, and
- b) Its strong relationship with Space Center Rotary.

As with MG 51329, a Non-Government Organization (NGO), known as Amistad Mission, is well established in the Aramasi area (supplying medical and educational services) and has close ties to both Space Center and the Tunari Rotary Clubs. This relationship has helped previous RI MGs (15936 and 51329) and IGs (51105) prove successful.

2. COOPERATING ORGANIZATIONS

Provide the name of the organisation below.

Attach a letter of participation from that organisation that specifically states its responsibilities, how it will interact with Rotarians in this project, and the organisation's agreement to cooperate in any financial review of activities connected with the project.

Attach a letter of endorsement of the organisation from the Rotarians in the project country.

Name of organisation	Amistad Mission
Is the letter of participation from the organisations attached (Yes / No)	Yes
Is the letter from the project country Rotarians attached (Yes / No)	Yes

3. RELATIONSHIP TO OTHER RI OR TRF PROJECTS (OPTIONAL)

Is this project related to, or has it resulted from, other Rotary International or TRF projects? (Yes / No): YES

If so, please identify those projects.

Program	Individual's Name and/or Project #	Program	Individual's Name and/or Project #
WCS Projects Exchange		Group Study Exchange	
Individual Grant	Stan and Susan Galanski Project # 51105	Ambassadorial Scholarships	
3-H Grant		District Simplified Grant	
Matching Grant	MG 15936 - (Space Center, Friendswood, Wintertur Clubs) MG 51329 - (Space Center, Friendswood, Wintertur Clubs)	Other:	

Could this project benefit from an international volunteer? (Yes / No)	Yes
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4. PRIMARY HOST PARTNER IN THE PROJECT COUNTRY

List the club or district in the project country that assumes joint responsibility for the project.

Rotary Club of	Tunari	Club ID #	
District	4690	Country	Bolivia

Project Committee: A committee of at least two Rotarians must be established by the primary host partner to oversee the project for its duration, even if the project continues into another Rotary Year.

Primary Contact (must be a member of the above club/district)		Additional Contact	
Name	Janet Alem Rozenman	Name	Timothy Johnson Morh
Member ID #	1978781	Member ID #	6011642
Rotary Club of	Cochabamba-Tunari	Rotary Club of	Cochabamba-Tunari
District	4690	District	4690
Position/title	President of Club	Position/title	President International Avenue
E-mail	saya1@supernet.com.bo	E-mail	tim@bolivia.com
Street address	Calle Beni # E-0344	Street address	Calle Zonon Salinas # 0939
City / state /postal code	Cochabamba	City / state /postal code	Cochabamba
Country	Bolivia	Country	Bolivia
Home Tel	591.4.4242196	Home Tel	591.4.4486554
Office Tel	591.4.4487223	Office Tel	

Cellular	Cellular
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5. PRIMARY INTERNATIONAL PARTNER OUTSIDE THE PROJECT COUNTRY

List the club or district *outside the project country* that assumes joint responsibility for the project.

Rotary Club of	Space Center	Club ID #	
District	5890	Country	USA

Project Committee: A committee of at least two Rotarians must be established by the primary host partner to oversee the project for its duration, even if the project continues into another Rotary Year.

Primary Contact (must be a member of the above club/district)		Additional Contact	
Name	Stan Galanski	Name	J.B. Fox
Member ID #		Member ID #	
Rotary Club of	Space Center	Rotary Club of	Space Center
District	5890	District	5890
Position/title	International Committee	Position/title	Vice President
E-mail	Galanski_stan@emc.com	E-mail	W5hir@ghg.net
Street address	1218 Bob White Drive	Street address	1502 Saxony Lane
City / state / postal code	Friendswood, Texas 77546	City / state / postal code	Nassau Bay, Texas 77058-3442
Country	USA	Country	USA
Home Tel	281.992.3265	Home Tel	281.333.4460
Office Tel	713.301.0721	Office Tel	281.333.4460
Fax	281.996.1721	Fax	281.333.1461
Cellular	713.301.0721	Cellular	J.B. Fox

6. PROJECT BUDGET

Include a complete itemised budget for the project and indicate which currency is used. Please answer the questions provided about purchase of equipment, materials, or supplies. Use separate pages if necessary. **Pro forma invoices, supplier price quotes, and/or other cost documentation may be required upon request.**

Items to be purchased	Name of supplier	Cost
Seeds, shovels, fertilizer, stakes, etc.	Amistad Mission	\$11,690 USD
Piping, Pumps, irrigation tools, etc.	Programa Agua Tuya	\$ 6,650 USD
Water (Reservoir) Tank	Programa Agua Tuya	\$ 5,160 USD
Total (identify currency)		\$23,500 USD
Exchange rate used		
US\$ Equivalent		\$23,500 USD
Note: To calculate the total automatically, place your cursor on the cell, click on Table, then Formula, then OK.		

7. PURCHASE OF EQUIPMENT

- Who will own equipment and maintain, operate, and secure items purchased with grant funds? (Equipment cannot be owned by a Rotary Club or Rotarian)

Amistad Mission

- Is software necessary to operate any budget items? If so, has software been provided?

No

- Will training in use and maintenance of technical equipment be provided?

Yes

- If budget items will be shipped, have arrangements been made for customs clearance?

All procurements will be "in country".

8. PROPOSED FINANCING

If *SHARE* District Designated Funds (DDF) are part of the funding for this Major Matching Grant, either attach a letter(s) from the district Rotary Foundation committee (DRFC) chair(s) authorizing the use of those funds and specifying the amount *or* have the DRFC chair(s) authorize the use of the *SHARE* funds by signing below. **Only the chair, on behalf of the DRFC, can authorize the use of *SHARE* DDF. Please list all financing and indicate *cash* or *SHARE* (DDF) amounts.**

Rotary Club / District		US\$ Amount Contributing	Cash /DDF	DRFC Chair Authorization
Rotary Club of	Space Center	\$5,000	Cash	
Rotary Club of	Vienna	\$1,000	Cash	
Rotary Club of	Friendswood	\$2,000	Cash	
Rotary Club of	Wintertur	\$1,000	Cash	
District # 5890		\$5,000	DDF	
Sub-total		\$14,000		
Amount requested from TRF		\$9,500		
Additional funding from other sources		\$0		
TOTAL		\$23,500		(Must be equal to budget)
Note: To calculate the subtotal and total automatically, place your cursor in the correct cell, click on Table, then Formula, then OK.				

9. COMMUNITY NEEDS ASSESSMENT (FOR GRANT REQUESTS OF US\$25 001 TO US\$ 150 000)

If your grant request is for US\$ 25 001 or more, a community needs assessment must be included. This assessment should demonstrate how the proposed project:

- Is viable and can be maintained by the benefiting community after grant funding has been fully expended
- Involves the benefiting community, including its ownership of the project

Please refer to *The Guide to Humanitarian Grants (144-EN)* for additional information.

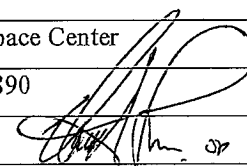
Community needs assessment attached (Yes / No)	No
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10. PARTNERSHIP AUTHORIZATION

All Rotary Clubs or districts involved in this project are responsible to The Rotary Foundation (TRF) for the conduct of the project and reporting on it. The partners' signatures confirm that they understand and accept responsibility for the project. Partners may either sign this page or submit a separate letter of commitment.

By signing below, we are agreeing to the following:

- All information contained in this application is true and accurate, to the best of our knowledge.
- This application meets all Matching Grant criteria as stated in *The Guide to Humanitarian Grants (144-EN)*.
- We will ensure all cash contributions (as detailed in item 8) will be forwarded to TRF **after** Trustee approval of a Matching Grant.
- We understand that if our club/district or our partner club/ district has overdue progress or final reports for any previously awarded Matching Grants, this application will be returned to the host partner.

HOST PARTNER		INTERNATIONAL PARTNER	
<input type="checkbox"/>	Club President (if club-sponsored)	<input checked="" type="checkbox"/>	Club President (if club-sponsored)
<input type="checkbox"/>	District Grants Subcommittee Chair (if district-sponsored)	<input type="checkbox"/>	District Grants Subcommittee Chair (if district-sponsored)
Name	Janet Alem Rozenman	Name	Vissett Sun
Title	President	Title	President
Rotary Club of	Cochabamba-Tunari	Rotary Club of	Space Center
District #	5890	District	5890
Signature		Signature	
Date	12/03/05	Date	14 March 2005

11. DISTRICT GRANTS SUBCOMMITTEE CHAIR CERTIFICATION

The Trustees strongly suggest that the district grants subcommittee chair from either the host or international district certify the application as complete. *If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.*

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete and meets all TRF guidelines."

	5890
District Grants Sub-Committee Chair Signature	District

12. REPORTS

Although *both* partners are responsible for completing progress and final reports, the Trustees require that one partner take primary responsibility for submitting the reports to TRF.

"By signing below, our club/district accepts primary reporting responsibility."

	Space Center	5890
Signature	Rotary Club of	District

13. COMPLETION CHECKLIST

Before submitting your Major Matching Grants Application, please take a moment to review this checklist. If you have any questions or concerns, please contact TRF staff (see below).

- ☐ Are there written sponsorship confirmations from the club president(s)/district leadership who will be in office during the year of the funding request?
- ☐ Does the project meet all grant policies and guidelines (see *The Guide to Humanitarian Grants* (144-EN) or the RI Web site at www.rotary.org)? Does the project description clearly state how the project will assist those in need?
- ☐ Have both the host and the international partner created committees to oversee the project? Are these individuals correctly listed on the application?
- ☐ Have the responsibilities of the project country partner and international partner been outlined? Do they meet the requirements of a Matching Grant project?
- ☐ Are there written commitments (or signatures on section 10 of the application) from each primary project partner? If SHARE District Designated Funds (DDF) are used, the current district Rotary Foundation committee chair must provide a written confirmation authorizing use of DDF (or signature on section 8 of the application).
- ☐ Is a co-operating organization involved? If so, are there letters from 1) the organization, specifically stating its responsibilities, how it will work with Rotarians, and its agreement to co-operate with any financial review of the project; and 2) the primary host partner, indicating that it has knowledge of the organization and endorses the co-operative effort?
- ☐ Is your project to build low-cost shelters? If yes, is a Low-Cost Shelter Agreement attached together with the other required documentation?
- ☐ Does the project involve a revolving loan? If so, is appropriate documentation included?
- ☐ If your grant request is for US\$ 25 001 or more, is a community needs assessment attached.
- ☐ Has the district grants subcommittee chair certified your application as complete (see section 11 of the application)?

Have you made copies of all documents for your files prior to submitting them to TRF?

Note: You will receive a file number when the application is received at RI Headquarters. This does not indicate that the grant has been approved. You will receive an announcement packet if the Trustees approve your completed application. **The project cannot be started until the Matching Grant application has been approved by The Rotary Foundation Trustees.**

Send the completed application and all attachments to:

E-mail: grants@rotarvintl.org

OR

Fax: (847) 328 8554

OR

Matching Grants
The Rotary Foundation
One Rotary Centre
1560 Sherman Avenue
Evanston, IL 60201-3698 USA
Telephone: (847) 866 3000

